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Harvey Hilderbran

*Mailing address:*  
P. O. Box 13047  
Austin, TX 78711-3047  
(512) 463-3446  
[www.tfc.state.tx.us](http://www.tfc.state.tx.us)

February 24, 2017

**Michael Palmieri**  
**P3Point**  
**5123 Kingston Way**  
**San Jose, CA 95130**

Re: **RFP# 303-7-00741**

**Solicitation Title:** Financial Advisory Services for the Center for Alternative Finance and Procurement

Dear Michael:

The Texas Facilities Commission (TFC) has selected your proposal for services as detailed in the solicitation referenced above, and plans to move forward with the Contract drafting phase. The award has been posted on the Electronic State Business Daily at [http://esbd.cpa.state.tx.us/award\\_show.cfm?proc\\_id=303%2D7%2D00741&ag\\_num=303](http://esbd.cpa.state.tx.us/award_show.cfm?proc_id=303%2D7%2D00741&ag_num=303).

To initiate the contract execution process, please furnish this office the required insurance called for in Attachment A - Financial Advisory Services Consultant Agreement Template, Section 9 Insurance and Legal Obligations, attached for your reference. You are reminded that failure to provide insurance within fifteen (15) calendar days from receipt of this correspondence can result in the forfeiture of your proposal. Contract execution cannot occur without an approved Certificate of Insurance.

- **Certificate of Insurance - Specimen** – It is recommended that you use the most current 'Acord' Form.

Upon receipt and acceptance of your insurance, TFC will draft the contract based upon the template and send out for signatures. Upon receipt, please sign and return two originals for our signature, and one will be returned to you.

After contract execution, the Contract Manager Samuel Franco at 512-463-8702 will schedule a services kickoff meeting. At this meeting we will discuss contract requirements and expectations, criminal background checks if needed, and other requirements.

We look forward to working with P3Point. Feel free to call me directly should you have any questions.

Sincerely,



Rico Gamino  
Texas Facilities Commission

Attachments

cc: Samuel Franco, TFC Contract Manager  
Richard Ehlert, TFC Procurement Director  
Carol Palermo, TFC Insurance Analyst